

## 1. Employer COVID-19 Policy

This COVID-19 policy outlines our commitment as an employer to implement the plan and help prevent the spread of the virus. The policy will be signed and dated by the Director of Services and brought to the attention of our managers, employees, contractors, visitors and customers.

### COVID 19 Policy Statement

The Old Cork Waterworks Experience (formerly known as Lifetime Lab) is committed to providing a safe and healthy workplace for all our workers and customers. To ensure that, we have developed the following COVID-19 Response Plan. All staff are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus. We will:

- continue to monitor our COVID-19 response and amend this Plan in consultation with staff
- provide up to date information to staff and visitors on the Public Health advice issued by the HSE and Gov.ie
- display information on the signs and symptoms of COVID-19 and correct hand-washing techniques
- appoint a Worker Representative who is easily identifiable and put in place a reporting system
- inform staff of essential hygiene and respiratory etiquette and physical distancing requirements
- adapt the workplace to facilitate physical distancing
- keep a log of contact / group work to help with contact tracing
- have staff attend an induction / familiarisation briefing
- develop a procedure to be followed in the event of someone showing symptoms of COVID-19 while at work or in the workplace
- provide instructions for staff to follow if they develop signs and symptoms of COVID-19 during work
- intensify cleaning in line with government advice

All staff will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions. This can be done through the Worker Representative Mervyn Horgan.

Signed: 

Date: 17/6/20

Adrienne Rodgers, Director of Services  
Community, Culture & Placemaking Directorate  
Cork City Council