

CORK CITY COUNCIL ARTS OFFICE

2024 VISIBILITY BURSARY

TEST PILOT AWARD

Cork City Council Arts Office invites organisations to be advocates for Applicants to the 2024 Visibility Bursary Test Pilot Award. Applicants practicing any artform as individuals or as a collective are welcome to apply. One award of up to €6000 will be allocated for professional development purposes. 100% of award must be invested in the practice of the Applicant(s).

1.1 Examples of professional development include:

- Further educational or training opportunities;
- Residency opportunities;
- Development opportunities outside of Cork city including other countries;
- Opportunities to facilitate a significant shift in a direction of work;
- Purchase of equipment that is critical to professional arts development up to 25% of the value of the full award;
- Opportunities to be professionally mentored;

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

1.2 Award Purpose and Eligibility:

The purpose of the Visibility Bursary award is to ensure that Equality, Diversity and Inclusion are built into opportunities that impact on participation and representation within the arts sector. Applications will be accepted on behalf of applicants that experience barriers to practice based on at least one of the Nine Grounds for Discrimination defined by the Equal Status Acts 2000-2018:

- Age (for 18+)
- Civil/marital or family status
- Dis/ability
- Gender
- Membership of Irish Traveller Community
- Race
- Religion
- Sexual orientation

The Applicant may identify with one or more of the following:

- Chronic illness or long-term health conditions;
- Neurodivergency;
- Membership of the Roma Community;
- Residence within a RAPID area in Cork city;
- Status as a refugee, asylum seeker or migrant;
- Status as a full time carer for someone because of age, disability or illness (including mental illness);

Please note: One application must be submitted on behalf of each individual Applicant or a number of individual Applicants that identify as a collective and intend to work together on the proposal submitted. Groups containing multiple Applicants that wish to work independently of one another must have one application submitted individual Applicant.

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

1.3 Funding Allocations:

Applicants can apply for a maximum of €6,000 for professional development purposes. Cork City Council typically award bursaries up to a maximum of €5000. The higher value of the 2024 Visibility Bursary Test Pilot Award recognises the additional costs incurred by access needs. Applicants are welcome to request up to 75% of the total award to cover access costs such as the hire of an ISL interpreter or support worker, purchase of access equipment or software, fees to facilitate additional time, transport costs, translation etc;

Cork City Council may offer amounts of grant aid less than the amount sought. Grant assistance will be awarded only where applications meet the criteria set down by Cork City Council in this section.

1.4 Award Expectations:

1. Both Advocate Organisation and awarded Applicant must commit to participate feedback sessions in 2024 and 2025;
2. Advocate Organisations must submit a report in early November 2025 (date tbc) on the bursary activities undertaken. Applicant testimony must be included in the report in writing or via audio or video recording;

SUBMISSION INFORMATION

2.1 Deadline for receipt of proposals is 4PM Thursday 3rd October 2024.

For full pilot test timeline, see 'Pilot Test Overview for Arts Organisations'.

2.2 Submission Instructions

Essential Information

Each application form submitted must contain the following **essential** information:

- Contact details for the person in the advocate organisation with responsibility for correspondence with Cork City Council;
- Details of proposal or bursary activities including a description (in writing, audio or video*) of how the award would support the applicant's practice;

**Guidelines for audio or video proposal submissions.*

- *Please note that **only one format** (writing or audio or video) is required.*
- *Audio or video proposals must not be longer than 12 minutes and must respond to the prompts outlined in Section 2.3.*
- *Video can be uploaded to Youtube (Vimeo uploads are not accepted)*

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

- *Audio can be uploaded to Soundcloud or Bandcamp*
- *Submit a weblink to the audio or video files to view online. Audio or video files cannot be submitted directly.*
- *If the audio or video file is password protected, the relevant password must be submitted to access it;*
- *Prior artistic experience of the applicant must be briefly outlined in the audio or video proposal if a CV is not being included in the submission.*

Optional Information

Each application may include the following **optional** items:

- The applicant's CV (max 5 pages in Open Office, pdf or .Word format);
- Up to 5 examples of previous work submitted as either images in a document (max 5 pages/250MB in Open Office, pdf or .Word format) or weblinks to where the work may be experienced online;

Mentoring Information

Only applications that involve **mentoring** must contain the following items:

- An outline of proposed mentorship activities;
- A biography that includes the mentor's name and describes the mentor's artistic experience;

Queries

Please contact artsgrants@corkcity.ie or Siobhán Clancy 086 036 0498 if you experience any difficulty with your submission.

2.3 Proposal Guidelines:

For guidance on what proposals might contain, Applicants should consider the prompts below:

1. Describe your artistic practice and the art you make;
2. State how much funding would you like to develop your artistic practice;
3. Outline what you plan to do with the funding you request;
4. Describe the impact you believe this funding could make to your arts practice;
5. If you do not plan to submit a CV, it is recommended that you include some information about your arts prior experience also;

ASSESSMENT OF APPLICATIONS

3.1 Applicant Eligibility

- Applicant must be a resident within Cork City Council's administrative area;
- Applicant must be over 18 years of age and have at least 3 years professional experience prior to application (including the year of application);
- Applicant must be eligible according to the criteria outlined in Section 1.2
- Application Forms with essential supporting materials must be submitted according to the instructions in Section 2;

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

- Optional supporting materials may be submitted as per the instructions in Section 2;
- If relevant, Mentoring supporting materials must be submitted as per the instructions in Section 2;
- Proposed activities must be carried out on a not-for-profit basis;
- Proposed activities must be artistic in nature;
- Applicants must not be enrolled in an undergraduate programme at the time this bursary is offered;

3.2 Application Criteria

All applications are assessed by an independent peer panel from the arts sector and one elected member of Cork City Council. Proposals will be scored by the panel according to the artistic, strategic and operational criteria.

Artistic

- Artistic ambition of the proposal;
- Quality of artistic work demonstrated in the supporting materials;
- Quality of the proposed professional activities and relevance to the award criteria;
- Potential impact on individual's artistic practice development;

Strategic

- Relevance of the opportunity for local applicants at a local, regional, national or international level relevant to the award criteria;

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

Operational

- Documentary evidence regarding planned activities (e.g. acceptance from symposium, contract with mentor) if relevant;
- Activities must commence within the year of proposal;
- Quality of plans for documentation and feedback (ie reporting) to Cork City Council;
- Commitment to adhere to the branding and acknowledgement requirements of Cork City Council;

FREEDOM OF INFORMATION

Cork City Council proposes that the following information relating to this grant application be made available on request:

- Name of the successful applicant and advocating organisation
- Reasons an applicant did not qualify for grant consideration.

Cork City Council undertakes to use its best endeavours to hold confidential, information provided by applicants subject to its obligations under law, including the Freedom of Information Act 2014. Applicants are requested to consider if any of the information supplied should not be disclosed because of its sensitivity. If this is the case, candidates should, when providing the information is not identified as sensitive and Cork

Visibility Bursary 2024

Pilot Test Criteria & Application Guidelines

City Council upon consideration does not deem it sensitive, then such information is liable to be released in response to a Freedom of Information request without further consultation with the applicants. Cork City Council will consult with any candidates about sensitive information before making a decision on any Freedom of Information Act request received.

CONTACT

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