



Comhairle Cathrach Chorcaí  
Cork City Council

## Register of Electors Privacy Notice

1. Your information is collected to assess your eligibility to vote at an election or referendum. To determine eligibility for inclusion on the Register persons wishing to be included are required to provide personal data and meet the eligibility criteria:

- Age : Be at least 18 years of age on the day the register comes into force (15<sup>th</sup> February each year).
- Citizenship: while every adult resident is entitled to be registered, the registration authority needs to know a person's citizenship because it is citizenship that determines the elections at which a person is entitled to vote. The qualifying date for citizenship is the 01st September preceding the coming into force of the register.
- Residence: a person must be ordinarily resident at the address in question on 1st September preceding the coming into force of the register. A person may be registered at one address only.

Based on the above, the registration form asks for your full name, date of birth, full postal address, and certain other data. More information on this process, along with the various forms required, is available on the Council's website: <https://www.corkcity.ie/en/council-services/services/voting/>

A person's name must be entered on the register of electors for the locality in which the elector ordinarily resides.

Registration authorities are required by law to prepare and publish a register of electors every year which ensures electors are given the opportunity to ensure the personal data on the register is accurate and up to date. The volume of personal data needed to generate the Electoral Register requires an IT system to produce the Electoral Register. In this regard personal data provided by prospective constituents is recorded on the iReg online system. Access to this system is password protected and restricted to Cork City Council staff responsible for generating the Electoral Register.

The Draft Register is available in a range of public locations and can only be used for electoral or other statutory purposes. The Council is also obliged to publish an Edited Register which, subject to the consent of electors, may be used for direct marketing purposes. The register may be inspected at any time during working hours at Council buildings and a copy of the register purchased for electoral purposes only.

2. The lawful basis for the collection of this data to form and manage the electoral register and related functions is provided for in the Electoral Act 1992(as amended) and associated regulations, together with Department Circulars. The Jurys Act 1976 also applies. Processing is necessary for compliance with a legal obligation to which the Council is subject and for the performance of a task carried out in the public interest in accordance with Article 6(1) (c) and 6(1)

(e) of the General Data Protection Regulation,2016

3. The information you provide may in order to fulfil statutory or regulatory obligations or in the public interest be shared with other organisations or entities( In Ireland or abroad). Such organisations/entities may include
  - Other Registration Authorities - To assist in the compilation of the Electoral Register, where persons have made applications notifying a local authority of a change of address to a location outside Cork City, the local authority receiving such application will, where relevant, share such applications with the local authority responsible for managing that person's registration.
  - Post Offices, Garda stations and libraries- Hard copies of the Register are provided to these for the purpose of enabling the public to inspect the register, in accordance with the 2nd Schedule of the Electoral Act 1992 (as amended). However, if you have consented when completing your registration form, the Edited Register may be used for direct marketing purposes.
  - Elected public representatives and election candidates- Copies of the Register are provided free to elected public representatives and election candidates, for electoral purposes, in accordance with provisions of the Act.
  - Any Person -The Council shall, on payment of a fee, supply to any person a copy of the register or draft register. Other than the use of the edited register as above it is an offence under Section 13A (3) of the Electoral Act 1992 (as amended by Section 4 of the Electoral (Amendment) Act, 2001) for a person to use the register for other than electoral or other statutory purposes.
  - Court Services- Copies may also be provided to the Courts Service.
  - An Post - Election candidates are entitled to send postage free one item of election material to each household in a constituency (section 57 of the Electoral Act 1992; section 32 of the Presidential Elections Act 1993; rule 22 of the 2nd Schedule to the European Elections Act 1997 refers). Data on the Register will be shared with An Post for this purpose.
  - **MARKED REGISTER**- Following the conclusion of a local election, the Council's returning officer shall retain the marked version of the electoral registers for a period of 6 months. Under the Electoral Register Act 1992 and Local Election Regulations 1995, a copy of the Marked register, showing constituents that voted in Local elections shall be open to public inspection as specified by the Returning Officer . A copy may also be supplied on request by the public upon payment of a prescribed fee. This does not disclose how constituents voted.

4. Your information will be retained for 36 months following the publication of the register.

#### 5. **Your Data Protection Rights**

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy.

<https://www.corkcity.ie/en/media-folder/public-info/update-ccc-data-protection-subject-access-request-form-june-2019.pdf>

#### 6. **Right of Complaint to the Office of the Data Protection Commissioner**

If you are not satisfied with the outcome of the response you received from Cork City Council in relation

to your data subject access request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commissioner's website is [www.dataprotection.ie](http://www.dataprotection.ie) or you can contact their Office at: Lo Call Number: 1890 252 231

E-mail: [info@dataprotection.ie](mailto:info@dataprotection.ie)

Postal Address:

Data Protection Commissioner  
Canal House  
Station Road  
Portarlinton, Co. Laois. R32 AP23.

For further information in relation to Cork City Council's Data Protection Policy & Privacy Statement, please go to <https://www.corkcity.ie/en/council-services/public-info/gdpr/>

If you require a paper copy of either document, please contact us on 021 4924000 or email [dataprotection@corkcity.ie](mailto:dataprotection@corkcity.ie)