



Comhairle Cathrach Chorcaí  
Cork City Council

## HOUSING MAINTENANCE-PRI Unit (PRIVACY NOTICE)

- 1. Purpose** To ensure rental accommodation meets a minimum rental standard.
- 2. Lawful Basis** The legal basis for the collection of this data is provided for under the **HOUSING (STANDARDS FOR RENTED HOUSES) REGULATIONS 2019** S.I. No. 137 of 2019
- 3. Information Sharing** The information you provide may be shared with the following:
  - Any contractors we may use to undertake inspections on behalf of the PRI Unit, Cork City Council.
  - Other relevant Sections within Cork City Council.

Information that may be given to inspection company would be;

Name of Tenant	Name of Landlord/Agent
Address of Tenant	Address of Landlord/Agent
Email of Tenant	Email of Landlord/Agent
Phone number of Tenant	Phone number of Landlord/Agent

Dwelling Type/Type of House/Eircode

- 4.** Cork City Council may, for the purpose of its functions under the legislation, request and obtain information at any time from:
  - Other Local Authorities – to facilitate Inter Authority Movement
  - Residential Tenancies Board - RTB

**5. Retention** Your information will be retained for the lifespan of house as a rented dwelling on the housing/tenancy file + 7 years from when house is no longer a rental property.

## **6. Your Data Protection Rights**

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy.

<https://www.corkcity.ie/en/media-folder/public-info/update-ccc-data-protection-subject-access-request-form-june-2019.pdf>

## **7. Right of Complaint to the Office of the Data Protection Commissioner**

If you are not satisfied with the outcome of the response you received from Cork City Council in relation to your data subject access request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commissioner's website is [www.dataprotection.ie](http://www.dataprotection.ie) or you can contact their Office at: Lo Call Number: 1890 252 231

E-mail:

[info@dataprotection.ie](mailto:info@dataprotection.ie)

Postal Address:

Data Protection  
Commissioner Canal  
House  
Station Road  
Portarlinton, Co. Laois. R32 AP23.

For further information in relation to Cork City Council's Data Protection Policy & Privacy Statement, please go to <https://www.corkcity.ie/en/council-services/public-info/gdpr/>

If you require a paper copy of either document, please contact us on 021 4924000 or email [dataprotection@corkcity.ie](mailto:dataprotection@corkcity.ie)