



CHIEF EXECUTIVE'S OFFICE - PRIVACY NOTICE

1. **Purpose** – Data is collected to facilitate the operation of the office of the Chief Executive.
2. **Legal Basis** – Data is collected in accordance with Article 6 (e) of the General Data Protection Regulation (GDPR), public task.
3. **Personal Information Required** – Contact details including name, address, number, and e-mail as appropriate.
4. **Information Sharing** – Data will be shared with other sections of Cork City Council, as appropriate.
5. **Information Retention** – Data will be retained for a period of 2 years.

6. Your Data Protection Rights

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy.

<https://www.corkcity.ie/en/media-folder/public-info/update-ccc-data-protection-subject-access-request-form-june-2019.pdf>

7. Right of Complaint to the Office of the Data Protection Commissioner

If you are not satisfied with the outcome of the response you received from Cork City Council in relation to your data subject access request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commissioner's website is www.dataprotection.ie or you can contact their Office at: Lo Call Number: 1890 252 231

E-mail: info@dataprotection.ie

Postal Address:

Data Protection Commissioner
Canal House
Station Road
Portarlinton,
Co. Laois.
R32 AP23.

For further information in relation to Cork City Council's Data Protection Policy & Privacy Statement, please go to <https://www.corkcity.ie/en/council-services/public-info/gdpr/>

If you require a paper copy of either document, please contact us on 021 4924000 or email dataprotection@corkcity.ie